

ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON
BEN HORVATH, REPUBLICAN MEMBER
RITA L GLENN, SECRETARY

TELEPHONE 574-235-9635
FAX 574-235-9838

Agenda

The Title VI Coordinator has made available at this meeting/hearing a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, in order to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.

March 11, 2022
1:00 PM

1. Call to order
2. Approval of Minutes
3. Old Business
 - Delinquent CFA-4 hearing
4. New Business
 - Steve Low Candidate Challenge
 - Resolutions
 - Absentee hours
 - Satellite locations
 - Central Count
 - Number of Workers (Absentee, Central Count, Pollworkers, and Travel Board)
 - Training (Absentee and Pollworkers)
 - Set Public Test
 - Ballot Proofing
5. Public Comment
6. Adjournment

	A	B	C	D	E	F	G	H	I
1	2022 DELINQUENT CFA-4 REPORTS								
2									
3									
4	CANDIDATE NAME	DAYS LATE	DATE FILED	TIME FILED	FINE AMOUNT	COMMITTEE BALANCE		SIGNED	CALLED
5	Ackerson, Robin	10	1/28/22		\$500.00	\$0.00	Final	X	
6	Anella, John	7	1/25/22	2:17 PM	\$350.00	\$0.00	Final	X	
7	Ashe, Cheryl	6	1/24/22	2:10 PM	\$300.00	\$39.58		X	
8	Ball, Stephanie	51	3/10/22	9:36 AM	\$1,000.00	\$29.00		X	
9	Budreau, Jordon	51	3/10/22	2:00 PM	\$1,000.00	\$511.67	Final	X	
10	Canarecci, Joe	10	1/28/22	11:07 AM	\$500.00	\$130.76		X	
11	Coleman, Lynn	3	1/21/22	3:53 PM	\$150.00	\$2,980.29		X	
12	Critchlow, Jason (Exploratory)	2	1/20/22	1:22 PM	\$100.00	\$56,804.70		X	
13	Davis, Henry Jr.	1	1/19/22	12:18 PM	\$50.00	\$4,506.15			X
14	Davis, Oliver (Commissioner)	27	2/14/22	1:57 PM	\$1,000.00	\$0.00		X	
15	Fleming, Deb	2	1/20/22	4:22 PM	\$100.00	\$2,027.64			X
16	Garrett, James	10	1/28/22	11:31 AM	\$500.00	\$377.50	Final		X
17	Hamann, Lori K	1	1/19/22	3:47 PM	\$50.00	\$408.46		X	
18	Liberatore, Jennica	3	1/21/22	9:04 AM	\$150.00	\$284.84			
19	Mazurkiewicz, Jason	8	1/26/22	11:10 AM	\$400.00	\$6,059.10			X
20	McCombs, Elizabeth	14	2/1/22		\$700.00	\$0.00	Final	X	
21	Monterrosa, Rudy	10	1/28/22	4:00 PM	\$500.00	\$1,245.86		X	
22	Noland, Corey	9	1/27/22	11:48 AM	\$450.00	\$14,151.72		X	
23	Patel, Hodge	2	1/20/22	1:21 PM	\$100.00	\$1,807.16		X	
24	Swager, Tim	2	1/20/22	1:21 PM	\$100.00	\$355.00		UTF	LEFT MESSAGE
25	Underly, Anthony	3	1/21/22	9:47 AM	\$150.00	\$1,239.59		X	

	A	B	C	D	E	F	G	H	I	
26	Upchurch, Desmont	16	2/3/22	1:25 PM	\$800.00	\$0.00	Final	X		
27	Voelker, Kate	1	1/19/22	2:16 PM	\$50.00	\$1,818.68		X		
28	Wax, Eliyahu	1	1/19/22	2:41 PM	\$50.00	\$293.00		X		
29	Wolfe, Charlotte	8	1/26/22	10:18 AM	\$400.00	\$0.00	Final	X		
30										
31	2022 DEFECTIVE REPORTS (due by March 9, 2022)									
32										
33	CANDIDATE NAME	DATE LETTER SENT	DATE RECEIVED	DESCRIPTION OF DEFECT	DAYS LATE	FINE AMOUNT				
34	Coleman, Lynn	2/25/22	3/8/22	Column A&B on line 13 didn't match cash on hand on 2021 report.						
35	Davis, Oliver	2/25/22	3/7/22	Column A&B on line 13 didn't match cash on hand on 2021 report.						
36	Demaegd, Maggie	2/25/22	3/7/22	Column A&B on line 13 didn't match cash on hand on 2021 report. Debt on 2021 wasn't on 2022 report.						
37	Fleming, Deb	2/25/22		Column A&B on line 13 didn't math cash on hand on 2021 report.						
38	Monterrosa, Rudy	2/25/22		Column A&B on line 13 didn't math cash on hand on 2021 report.						



CANDIDATE FILING CHALLENGE

State Form 46437 (R13 / 8-19)
Indiana Election Division (IC 3-8-1-2; IC 3-8-8)

Reset Form
(CAN-1)

INSTRUCTIONS: This form is used by an individual seeking to challenge the following: the eligibility of a candidate, the declaration of candidacy, the declaration of intent to be a write-in candidate, a request for ballot placement, a petition or candidate's consent to nomination, a certificate of candidate selection, or by a candidate seeking to contest the denial of certification due to insufficient signatures by filing this form under IC 3-8-1-2 or IC 3-8-8 to request a hearing before the Indiana Election Commission, the county election board or the Lake, Porter, or Tippecanoe County boards of elections and registration, or a town election board.

STATE OF INDIANA
COUNTY OF St. Joseph

ST. JOSEPH COUNTY CLERK
127 MAR -8 A 10:46
CIRCUIT COURT

GENERAL INFORMATION

I, Zachery Potts, the undersigned, certify the following:

I am (check one box):

a registered voter of Precinct _____ of the Township of _____
(or of Ward, if applicable _____ of the City or Town of _____), County of _____, State of Indiana;

A county chairman of a major political party in which any part of the election district of the office subject to this challenge is located; OR

A candidate who submitted a petition of nomination under IC 3-8-6.

(2) My residence address is:

509 E Lawrence St Mishawaka, Indiana 46545
Complete residence address must be inserted City ZIP Code

(3) My mailing address is (if different from residence address):

SAME, Indiana _____
Mailing address (Write "SAME" if both addresses are identical) City ZIP Code

(4) If I am filing this challenge as a registered voter, my voter registration address is located within the election district of the office listed below.

(5) If I am filing this challenge as a registered voter or a county political party chairman, I question the eligibility of the following individual, who is a candidate for the office:

Steve Low County Commissioner District 1
Name of Candidate Office sought (include District, if applicable)

(6) The following facts are known to me and lead me to believe that the individual listed above is ineligible to be a candidate for this office (attach additional sheets if necessary):
Has not voted in two Republican primaries. Therefore does not have the qualifications to run under IN Code.

(7) If I am filing this challenge as a candidate, the following facts are known to me and lead me to believe that the denial of certification of my petition of nomination due to insufficient signatures or the county voter registration office's failure to certify qualified petitioners is not in accordance with law, and I therefore request a hearing on this matter before the appropriate election authority under IC 3-8-1-2 or IC 3-8-8. (attach additional sheets if necessary):

CHALLENGER OR CANDIDATE CERTIFICATION

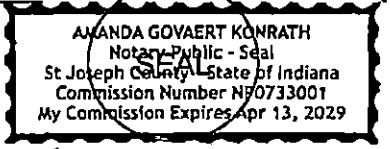
I swear or affirm under the penalties for perjury that the foregoing statements are true, to the best of my knowledge and belief.

Zachery Potts 3, 8, 22 (574) 210-0351 _____
Signature Date signed (MM/DD/YY) Telephone (Day) Telephone (Evening)

COUNTY OF ~~Indiana~~ St Joseph STATE OF Indiana

Subscribed and sworn to before me this 8 day of March, 20 22.

[Signature]
Notary Public or Other Official Administering Oath according to IC 33-42-9



My Commission expires (applies only to Notary Public): April 13, 2029 County of Residence: St Joseph

Proposed

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601

M.CATHERINE FANELLO, CHAIRMAN
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

TELEPHONE: 547-235-9635
FAX: 574-235-9838

**Resolution of the St. Joseph County Election Board
Establishing the Dates and Times for Voting
Before the Absentee Voter Board
2022-__**

Whereas IC 3-11-10-26(e) establishes the time for voting before an absentee voter board is not more than twenty-eight (28) days nor later than noon on the day before election day.

Whereas IC 3-11-10-26(h) states the Absentee Voter Board must be open the last two (2) Saturdays preceding election day for seven (7) hours.

Whereas, May 3, 2022, is a Federal & County-wide Election year.

Whereas, the Resolution has received the unanimous vote of the entire membership of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ST. JOSEPH COUNTY ELECTION BOARD:

The days and hours the absentee voter board in South Bend and its satellite office in Mishawaka will be open for in person voting are:

April 5, 2022-April 8, 2022,	8:00 A.M.-4:30 P.M.
April 11, 2022-April 14, 2022,	8:00 A.M.-4:30 P.M.
April 18, 2022-April 22, 2022,	8:00 A.M.-4:30 P.M.
Saturday April 23, 2022,	8:00 A.M.-4:00 P.M.
April 25, 2022-April 29, 2022,	8:00 A.M.-4:30 P.M.
Saturday April 30, 2022,	8:00 A.M.-4:00 P.M.
Monday May 2, 2022,	8:00 A.M.-12:00 P.M.

Adopted this ____ day of _____ 2022 by all the members of the St. Joseph County Election Board.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

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**Resolution of the St. Joseph County Election Board
Establishing the Dates and Times for Voting
Before the Absentee Voter Board
2022-__**

Whereas IC 3-11-10-26(e) establishes the time for voting before an absentee voter board is not more than twenty-eight (28) days nor later than noon on the day before election day.

Whereas IC 3-11-10-26(h) states the Absentee Voter Board must be open the last two (2) Saturdays preceding election day for seven (7) hours.

Whereas, May 3, 2022, is a Federal & County-wide Election year.

Whereas, the St. Joseph County Election Board has determined that the adoption of a resolution for the days and hours the absentee voter board will be open for voting to include Sunday, May 1, 2022, from noon until 4PM would be beneficial to the voters of St. Joseph County.

Whereas, the Resolution has received the unanimous vote of the entire membership of the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ST. JOSEPH COUNTY ELECTION BOARD:

The days and hours the absentee voter board in South Bend and its satellite office in Mishawaka will be open for in person voting are:

April 5, 2022-April 8, 2022,	8:00 A.M.-4:30 P.M.
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Saturday April 23, 2022,	8:00 A.M.-4:00 P.M.
April 25, 2022-April 29, 2022,	8:00 A.M.-4:30 P.M.
Saturday April 30, 2022,	8:00 A.M.-4:00 P.M.
Sunday May 1, 2022,	12:00 P.M.-4:00 P.M.
Monday May 2, 2022,	8:00 A.M.-12:00 P.M.

Adopted this ____ day of _____ 2022 by all the members of the St. Joseph
County Election Board.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

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Resolution of the St. Joseph County Election Board
Establishing Satellite Offices for Absentee Voting for
2022 Primary and General Elections
RESOLUTION 2022-____

Whereas IC 3-11-10-26.3(a) states a county election board may adopt a resolution to authorize the circuit court clerk to establish satellite offices in the county where voters may cast absentee ballots before an absentee voter board.

Whereas IC 3-11-10-26.3(b) states a resolution must be adopted by the unanimous vote of the board's entire membership.

Whereas the resolution adopted must state the location of the satellite office and the hours in which absentee voting may occur.

Whereas a resolution adopted under this section for a primary election, the locations of the satellite office and the hours at which absentee voting may occur at the satellite offices established for the primary election must be used for the subsequent general election.

Whereas a resolution is adopted under this section must state the procedure for casting an absentee ballot at a satellite office must, except as provided in this section, be substantially the same as the procedure for casting an absentee ballot in the office of the circuit court clerk under IC 3-11-10-26.

Whereas a satellite office must comply with the polling place accessibility requirements of IC 3-11-8 and

Whereas a resolution adopted under this section expires January 1, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE ST JOSEPH COUNTY ELECTION BOARD:

Pursuant to IC 3-11-10-26.3, the St. Joseph County Election Board, unanimously, gives to the St. Joseph County Clerk the authority to designate the Mishawaka County Services Building located at 219 Lincolnway West, Mishawaka, Indiana as a "satellite office" for the purposes of absentee voting in the primary and general elections of 2022.

The hours of this "satellite office" are established in Resolution 2022-____ adopted by the Election Board for absentee voting in the primary and general election.

The procedure for absentee voting in the satellite office will be the same as the procedure for voting in the office of the circuit court clerk.

Said "satellite office" does comply with polling place accessibility requirements under IC 3-11-8.

This resolution will expire as of January 1, 2023.

Dated _____, 2022

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

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**Resolution No. 2022-_____
Provisional Ballot Counters
Primary & General Elections 2022**

Whereas 2022 is a Federal & County-wide Election year.

Whereas IC 3-11.7-3 establishes the procedures for appointment of team(s) of provisional ballot counters.

Whereas, IC 3-11.7-3-1 states the team(s) of provisional ballot counters shall consist of two (2) voters of the county, one (1) from each of the two (2) political parties that have appointed members on the county election board.

Whereas IC 3-11.7-3-2 clarifies the persons not allowed to serve as a counter.

- Is unable to read, write and speak the English language.
- Has any property bet or wager on the result of the election.
- Is a candidate to be voted for in the election
- Is the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, or niece of a candidate to be voted for in the election.

Whereas the county election board passed a unanimous motion at the _____, 2022 election board meeting to appoint _____ and _____ as the provisional ballot counters for the 2022 Primary and General Elections.

NOW, THEREFORE, BE IT RESOLVED BY THE ST. JOSEPH COUNTY ELECTION BOARD:

_____, and _____, have been appointed to serve as provisional ballot counters for the Primary and General Elections in the year 2022. Adopted this ____ day of _____ 2022 by all members of the St. Joseph County Election Board.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
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CATHERINE FANELLO, DEMOCRATIC CHAIR
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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Resolution 2022-____
ORDER OF THE ST. JOSEPH ELECTION BOARD
Elimination of Election Day ABS Signature Review
For Travel Board and In-Person Absentee Ballots
IC 3-11.5-4-12

WHEREAS the St. Joseph County Election Board adopted a unanimous resolution for the use of electronic pollbooks for use in all elections in 2015.

WHEREAS the St. Joseph County Election Board adopted a unanimous resolution for the process of central count of absentee ballots in 2018.

WHEREAS IC 3-11.5-4-11(d) states if a county election board has adopted a resolution by unanimous vote of the entire membership of the board to use procedures set forth in this subsection, and the county has adopted an order to use an electronic poll book under IC 3-7-29-6(a)(1).

WHEREAS, IC 3-11.5-4-11(d)(2) states after the receipt and processing required under section 12 of this chapter to process an absentee ballot from a voter and after ensuring that the electronic poll books used in each polling place or vote center have been updated to reflect all absentee ballots received by the county not later than 12:01 a.m. on election day, the absentee ballot counters shall, at any time after 6:00 a.m. on election day, in a central counting location designated by the county election board, count the absentee ballot votes cast for each candidate, for each office, and on each public question.

WHEREAS IC 3-11.5-4-12 states a county election board that counts absentee ballots at a central location may adopt a unanimous resolution to eliminate election day absentee signature review of absentee ballots received by travel board and in-person absentee voting.

BE IT THEREFORE RESOLVED that by unanimous vote of the St. Joseph County Election Board the signature review of absentee ballots received by travel board and in-person absentee voting will be eliminated at central count on primary and general election day, May 3, 2022, and November 8, 2022.

ALSO, BE IT RESOLVED that by unanimous vote of the election board processing and counting of absentee ballots may begin at 6AM on election day in the central count location designated by the election board.

Adopted this _____ day of _____ 2022.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601

CATHERINE FANELLO, DEMOCRATIC CHAIR
BEN HORVATH, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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Resolution 2022-____
ORDER OF THE ST. JOSEPH ELECTION BOARD
Elimination of Election Day ABS Signature Review
For Travel Board and In-Person Absentee Ballots
IC 3-11.5-4-12

WHEREAS the St. Joseph County Election Board adopted a unanimous resolution for the use of electronic pollbooks for use in all elections in 2015.

WHEREAS the St. Joseph County Election Board adopted a unanimous resolution for the process of central count of absentee ballots in 2018.

WHEREAS IC 3-11.5-4-11(d) states if a county election board has adopted a resolution by unanimous vote of the entire membership of the board to use procedures set forth in this subsection, and the county has adopted an order to use an electronic poll book under IC 3-7-29-6(a)(1).

WHEREAS, IC 3-11.5-4-11(d)(2) states after the receipt and processing required under section 12 of this chapter to process an absentee ballot from a voter and after ensuring that the electronic poll books used in each polling place or vote center have been updated to reflect all absentee ballots received by the county not later than 12:01 a.m. on election day, the absentee ballot counters shall, at any time after 6:00 a.m. on election day, in a central counting location designated by the county election board, count the absentee ballot votes cast for each candidate, for each office, and on each public question.

WHEREAS IC 3-11.5-4-12 states a county election board that counts absentee ballots at a central location may adopt a unanimous resolution to eliminate election day absentee signature review of absentee ballots received by travel board and in-person absentee voting.

BE IT THEREFORE RESOLVED that by unanimous vote of the St. Joseph County Election Board the signature review of absentee ballots received by travel board and in-person absentee voting will be eliminated at central count on primary and general election day, May 3, 2022, and November 8, 2022.

ALSO, BE IT RESOLVED that by unanimous vote of the election board processing and counting of absentee ballots may begin at 6AM on election day in the central count location designated by the election board.

Adopted this _____ day of _____ 2022.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary

Proposed

**ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601**

Catherine Fanello, Chair
Ben Horvath, Republican Member
Rita L. Glenn, Secretary

TELEPHONE: 574-235-9635
FAX: 574-235-9838

**RESOLUTION 2022-_____
TO COUNT ABSENTEE BALLOTS AT ANYTIME
AFTER 6:00 a.m. ON ELECTION DAY**

WHEREAS IC 3-11.5-4-11(d) permits the St. Joseph County Election Board to pass a resolution, by unanimous vote of all its members, to begin counting absentee ballots any time after 6:00 a.m. on Election Day provided that the following occur:

1. Electronic poll books have been updated to reflect receipt of the absentee ballots not later than 12:01 a.m. on election day; and
2. The absentee ballots are processed by the absentee ballot counters prior to counting.

IT IS THEREFORE RESOLVED, by unanimous vote of the entire membership of the St. Joseph County Election Board, as follows:

1. Electronic poll books shall be updated to reflect receipt of absentee ballots no later than 12:01 a.m. on Election Day; and
2. That the absentee ballot counters shall process absentee ballots as required by IC 3-11.5-4-12.

IT IS THEREFORE FURTHER RESOLVED that assuming the tasks described in paragraphs 1 and 2 above have been completed, the absentee ballot counters may begin counting absentee ballots any time after 6:00 a.m. on Election Day.

This Resolution may not be repealed or amended except by the unanimous vote of all the members of the St. Joseph County Election Board as provided in IC 3-11.5-4-11(e)

Adopted this _____ day of _____ 2020 by all the members of the St. Joseph County Election Board.

M. Catherine Fanello, Chair

Ben Horvath, Member

Rita L. Glenn, Secretary