

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on May 9, 2023 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Carl Baxmeyer, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Mr. Dieter moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 3-0 vote.

MAINTENANCE
IN THE MATTER OF APPROVING
A CONTRACT EXTENSION FOR
FLOOR MATS WITH WILDMAN
BUSINESS GROUP

Helen Watuski, Maintenance, offices in the basement.
We are asking for an extension of this contract. They are offering us a 10% discount. If extended this would be in effect for 3 years.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

COUNTY ASSESSOR
IN THE MATTER OF APPROVING
A BID AWARD-COMMERCIAL AND
INDUSTRIAL ANNUAL REVIEW
SERVICES

Mike Castellon, County Assessor, offices on the 3rd floor.
It is recommended that this be awarded to Vision Government Sqlutions.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

ARCHIVES
IN THE MATTER OF APPROVING
A CONTRACT WITH SIGNATURE
CONSERVATION

Katerina Carter, Archives Director, South Bend, IN.
This contract is to properly repair and preserve the second oldest book for St. Joseph County, it is the Record of Ditches book. Once this is repaired it will also be scanned so there is a digital copy of the book.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT
IN THE MATTER OF APPROVING
A BUILDING USE REQUEST-
"BACK TO SCHOOL" EVENT IN
MISHAWAKA CCB

Dr. Fleming moved to table the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

PROCUREMENT
IN THE MATTER OF APPROVING
A CONTRACT RENEWAL WITH
OFFICE 360

Bree Roberts, Procurement, offices on the 7th floor.
Although this says contract it is actually piggybacking off of an RFP. This is for a 1-year extension of this RFP award. It will be in effect from June 1, 2023, through May 31, 2024.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

INFRASTRUCTURE, PLANNING, AND GROWTH:

CONSENT AGENDA

Development / Subdivision Requests
Description a) Irrevocable letter of credit-Inverness Woods
Special Events Requests
Description a) South Bend Symphony Orchestra fireworks on Jefferson bridge
Traffic Regulatory Requests
Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Bill Schalliol, Executive Director of Economic Development, offices on the 11th floor.
A)
IN THE MATTER OF APPROVAL
OF GIS-PICTOMETRY DATA
SHARING AGREEMENT

This is the last of three agreements that we have between MAACOG, the Board of Commissioners and PSAP. This is our final contract. We would like your approval today for the data sharing agreement for this contract. The County will have a fee of \$51,627.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF ACCEPTANCE OF BIDS-
R&S 92204 MCKINLEY SIDEWALK
EXTENSION AND R&S 92205 SR
933 AND RIVERA DRIVE
IMPROVEMENTS

There were two bidders Reith Riley Construction Company Inc., and Milestone Contractors. We would request that you accept the bids today.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF BID AWARD-R&S 92204
MCKINLEY SIDEWALK
EXTENSION AND R&S 92205 SR
933 AND RIVERA DRIVE
IMPROVEMENTS

Funds are only available for one of these two projects. It is requested that R&S 92205 State Road 933 project be accepted and to reject R&S 92204 for McKinley Avenue sidewalk extension. It is requested that this be awarded to R&S 92205 SR 933 Project.

Motion made by Dr. Fleming to reject R&S 92204 for McKinley Avenue sidewalk extension per the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Motion made by Dr. Fleming to accept R&S 92205 for State Road 933 and Rivera Drive improvements per the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

OLD BUSINESS:

IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT FROM
NATIONAL SCIENCE FOUNDATION
FOR LEAD SCREENING, LEED
TESTING, AND LEAD REMEDIATION

Dr. Cerbin, Health Officer, offices on the 8th floor.

Dr. Fleming moved to untable the above request as read and outlined.
Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

Amy Ruppe, Administrator for the Department of Health, offices on the 8th floor. This is for support to apply with the University of Notre Dame as a sub-awardee for a grant for our lead program. It is in the amount of \$100,000.00. The salary recovery would be coming back to the countywide lead initiative as well as the Department of Health for current lead staff working on the program. The grant is for one year. From October 1st thru September 30th.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

Reminder: We will be accepting proposals on Tuesday May 16th at 6pm regarding Portage Manor.

Report on Portage Manor,

Mark Catanzarite, South Bend, IN.

The OPS board met, Carl, you were part of that meeting last Friday the 5th at Real Services. I believe they arrived at some decisions. They looked through some plans that were presented to them and forwarded those decisions onto the Task Force which met on Sunday the 7th. The input from the OPS committee was presented to the task force and the decision matrix which the task force had put together helped them formulate an opinion. They hoped to put it in draft form and get it to you guys. Probably won't be till Wednesday or Thursday, but we'll get it to you guys well in advance of the 16th. This way you will have some time to look at it before the deadline for submissions on the 16th. The plan is to see you guys tomorrow. Yeah, Wednesday or Thursday with the final draft of the task force recommendations. I know that you guys may be aware of it, it was nice as a side note, the employees had an employee recognition benefit yesterday at the Chippewa Bowling Alley. It was well attended. Portage Manor employees were all recognized and had a good time I think it was good for moral, kind of what Courtney had been asking for. It was supported by a lot of donations from a lot of people.

Mr. Dieter. Did the task force receive the business proposal, e-mail from Doctor Atalla? And will that be part of your guy's presentation or is that separate?

Mr. Catanzarite. Yes. I think the idea is that the task force will give you guys a set of recommendations and in that recommendation you guys will have to evaluate whether it's the position that you're referring to her proposal, or if somebody else comes in on the 16th with a digital submission that we're not aware of. It could be somebody out there wanting to do that, and you guys can evaluate those. But I think based on the four recommendations we give you, I think, that you'll be able to take the information you get from that position or somebody else who is applying to take over Portage Manor and be able to make a decision from that and decide whether or not which proposal you like. Again, we don't know of any other players that are looking at that, but you know there could be somebody out there we don't know about.

PUBLIC COMMENTS:

Mr. Dieter. This is national teachers' week. Thank you to all the teachers.

Debra Durall, South Bend, IN.

By way of intention to support the ongoing processes for the comprehensive plan and the IEC overlay.

Addresses some complaints being made about development not having adequate input.

Mr. Mathews.

Speaks to Dr. Fleming about the impeachment of Prosecutor Kenneth Cotter. He has been harassing me and intimidating me and after you guys talked to him last year, he

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proceeded to hack my computers. On June 30th I was beaten by Mishawaka Police. I have filed several restraining orders against judges here in the county. The judges aren't allowing me to be heard. I am asking you to get ahold of me so we can discuss this. I would like to be brought in to file my articles of impeachment.

There being no further business to come before the Board at this time, Mr. Baxmeyer asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.