

ST. JOSEPH COUNTY ELECTION BOARD
101 S. MAIN ST.
SOUTH BEND, IN 46601

CHARLES LEONE, DEMOCRATIC CHAIR
THOMAS DIXON, REPUBLICAN MEMBER
RITA L. GLENN, SECRETARY

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October 7, 2022

St. Joseph County
Election Board Meeting
9:30 AM

1. Call to order

It being the appointed date and time, Michelle Engel proxy for Charles Leone, calls the St. Joseph County Election Board Meeting to order. Present are Tom Dixon, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Tech
Mike Misch-County Attorney
Debbie Ladyga-Block-Democratic Party Liaison
Diana Hess-Democratic Party Chair
Susan Baxmeyer-Republican Party Vice-Chair
Amanda Govaert Konrath-Dem. Member Voter Reg.
Trisha Carrico-Rep. Member Voter Reg.
Terri Rethlake-Chief Deputy Clerk
Lana Cleary-Deputy Clerk
Penny Stratton-Election Clerk
Michael McManus – Citizen
Cheryl Nix – Citizen
Debra DuBall – Citizen
Derek Dieter – Citizen
Dan Caruso – Citizen
Carl Baxmeyer – Citizen
Joey Reaves – Sheet Metal Workers Local 20
Mark Rolfes – Citizen
Amy Rolfes – Candidate
Carrie Bowie – Citizen
Pam Claeys – Citizen
Nick Abernathy – RBM
Pastor Mario Sims – Citizen
Alex McBride – Citizen
Angela Upchurch – Voters Registration

David Stafford – Voters Registration
Nicholas DiVaccare – ABC57
Jakob Lazzino – VPE
Jack Springgate – WNDU
Santiago Flores – WSBT
Jennifer Bybee – Deputy Clerk
Muhammad Shabazz – Citizen
Henry Davis, Jr – Citizen
Ryan Konrath – Citizen
Judy Bradford – LWV
Dave Gill – Vote Machine Technician
Steve Lyle – Vote Machine Technician

2. Tom Dixon notes that he must take a call and step out of the meeting at 10AM.
3. Public Test. Test commences at 9:35 am and ends 9:55 am. Michelle Engel states for the record that the certification of tabulating machines was tested, and all machines passed. All three Board Members sign IEC-10.
4. Approval of minutes 09/22/22. No discussion. So moved by Rita Glenn. Seconded by Tom Dixon. Motion adopted 3-0.
5. Resolution Delegating Elected Board authority to Clerk for 2022 election cycle. As it applies to IC 3-6-5-19. Michelle Engel moves to approve a resolution delegating Election Board authority to the Clerk for 2022 election cycle. Tom Dixon objects to the clerk approving the resolution. Tom states he believes everything as it relates to ballots, is to be done in a bipartisan manner. Regardless of the person who is sitting there, and he took an oath. Tom states as of late, this process does not encapsulate this manner. Tom thinks a lawsuit will ensue. Rita states that the Clerk's office is performing this duty in a bipartisan manner. Michelle states counting will not be affected by it. Motion by the Election Board to delegate authority to the Clerk's office for the 2022 election cycle. So moved by Michelle Engel. Seconded by Rita Glenn. Motion carries 2-1. Tom Dixon – nay.
6. Absentee/Early Ballot Workers. It is stated that this procedure is being performed in a bipartisan manner by Penny Stratton and Jennifer Bybee.
7. CAN-39. There is a requirement by law the Election Board must publish the offices that will appear on the ballots, retention questions and absentee locations and hours. The CAN-39 will run in the South Bend Tribune this Sunday, October 9, 2022, along with the absentee hours and the Vote Centers. Absentee hours will run again on Sunday October 12th and the Vote Centers again on November 6th. No action is required by the Election Board, other than it be a part of the minutes for this meeting.
8. Misspelling on the ballot IC 3-11-2-16. Rita states there was a misspelling on the ballot that was missed by all parties that reviewed the document. The error was caught during proofing this week by the machine techs. The correction has been made and verified nothing as related to the machines was affected.
9. Voter Brochure Funding. Amanda from Voters Registration states they have obtained three quotes to print the full color brochure. Amanda requests that the cost of printing the brochure be split between Voters Registration and the Election Board. The Election

Board gives authorization to proceed the brochure and split the cost with Voters' Registration. The requests that Voters Registration go with the lowest bid.

10. School Board Sign Complaint. Rita states the Board received a complaint that there was a clear violation on a school board candidate's yard sign by not displaying a disclaimer. The Board directs the Clerk to contact the candidate regarding missing information from the sign that needs to be corrected. The candidate must comply with statute or remove the signs.
11. Travel Board. Rita informs the parties that three bipartisan teams will be needed for Travel Board. Travel Board will start on October 20, 2022. Additionally, Rita states that the Absentee office has sent applications for request of a ballot to nursing home facilities. Susan Baxmeyer inquires why three teams are need for Travel Board. Rita states that three teams are a reasonable amount, given the number of requests for Travel Board received by the Absentee Office.
12. Watchers' certificates. Rita has received information from Clerk's around the State that they are seeing an increase in bogus watchers' certificates. Rita requests a list of the specific names and places from the parties of who will be a watcher. Rita requests the parties have at least four commissioners from each party on Election Day. This way, if a team is dispatched to a Vote Center, it can be done in a bipartisan manner to resolve the issue. Debbie Ladyga Block asks if poll workers are trained on this aspect of the job. Rita has a list from the state of what a watcher can and cannot do at a Vote Center. Debbie requests the Board send to both parties what their watchers can and cannot do at a Vote Center.
13. Signatures that do not match on application. The Absentee supervisors submitted four applications where signatures do not match to the Board. The Absentee office pulled the voter's history and signature on file to compare against the application. The Election Board reviews each application and signs off on rejected applications where the signatures didn't match signatures on file. Board Members, Michelle and Tom will write the reason on each application why it was rejected. The Board agrees the voter be contacted and informed they need fill out a new application and resubmit to the Absentee office or vote in person.
14. Public comment. Debbie Ladyga Block, Mishawaka City Clerk. Debbie states as an elected official, you take an oath to uphold the law and perform the duties of the office. She has prided herself that she separates herself from the duties of her job. She states that's what, Rita Glenn, the county clerk does. Debbie states this is appalling and doesn't think a resolution was needed. The duties of this office show Rita what she needs to do. Debbie states grand standing by candidates is appalling. Mike McManus asks the Board how many early voting days the Board added. Was it more vs less? Mike states that Chuck and Rita voted for more days and Ben was against more days. Mike feels Rita's experience performing the duties of the Clerk exhibited her knowledge of the job and noted, as an example, she knew that a unanimous vote would be needed to add or subtract days to early voting. Mike salutes Rita's honesty and integrity performing the duties of the Clerk's job. Diana Hess, chair of St. Joseph County Democratic party states Rita Glenn has served the clerk's office for over 30 years and states Rita's integrity has never been questioned. She finds it deplorable. She points to a South Bend Tribune article showing a growing issue with clerks around the country being attacked. She encourages everyone to read the article. Susan Baxmeyer, co-chair of St. Joseph County Republican

party asks who she would follow up with to find out what door voters would enter at the Vote Centers on Election Day. She also asks for verification that sites chosen to be Vote Centers will be a Vote Centers. Voters' Registration and Clerk's office have list of Vote Centers. Trisha will send list to Susan Baxmeyer. It is noted that Vote Machine Technician Republican supervisor, Dave Smith has contact information for set up and delivery. He states issues with location of voting equipment at Moran and Swanson have been resolved. John Adams still a bit of an issue. Dave will follow up with all schools regarding requirements and what to expect. Mike Misch to follow up with a letter to schools. It was noted it is an eLearning day for schools for this election. Pam Claeys asks where the door to enter to vote at John Adams High School is located. Voters' Registration to follow up.

Next meeting is at 3pm October 14, 2022.

The Chairman makes a motion to adjourn at 10:30 am So moved, Rita Glenn. Seconded by Michelle Engel.

Respectfully submitted,

A handwritten signature in cursive script that reads "Rita L. Glenn".

Rita L. Glenn, Secretary
St. Joseph County Election Board

rlg/lrc