

**Meeting of the Board of Health
St. Joseph County Department of Health
8th Floor, County–City Building
Boardroom**

**April 20, 2022
4:30 p.m.**

I. CALL TO ORDER & ROLL CALL

II. ADOPTION OF THE AGENDA

It is recommended the Board of Health members adopt the agenda for the April 20, 2022.

Motion by _____ Seconded by _____ Vote _____

III. APPROVAL OF THE MINUTES

It is recommended the Board of Health members approve the minutes of February 16, 2022.

Motion by _____ Seconded by _____ Vote _____

It is recommended the Board of Health members approve the minutes of March 16, 2022.

Motion by _____ Seconded by _____ Vote _____

IV. BOARD PRESIDENT ANNOUNCEMENTS:

V. HEALTH OFFICER PRESENTATION and REPORT:

22-09 Discussion on March 2022 Health Officer’s Report
Congregate Living Outreach
Emergency Preparedness
Environmental Health
Finance
Food Services
Health Equity, Epidemiology and Data (HEED)
Health Outreach, Promotion & Education (HOPE)
Nursing – Immunizations & Mobile Clinic
Nursing – Public Health
Vital Records

VI. NEW BUSINESS:

22-10 Approval of the decorum statement for all future Board of Health Meetings

22-11 Health Equity Report – Cassy White, Director of Health Equity,
Epidemiology and Data (HEED)

22-12 2021 Department of Health Annual Report – Cassy White – Director of
Health Equity, Epidemiology and Data (HEED)

VII. OLD BUSINESS:

VIII. BOARD NOTIFICATIONS:

1. Hirings: Barbara James, RN – 03/14/22
Stephanie Swanson, RN – 03/22/22
Tracina Chism-Fikes – Community Health Worker – 03/28/22
2. Resignations: Carla Dawson, RN – 03/03/22
Connie Wawrzyniak – Immunization Registrar – 03/11/22
3. Retirements: Paul Burrows – Public Health Emergency Coordinator –
03/31/22
4. Terminations: None

X. PUBLIC COMMENT: (3 Minute Limit)

At regular meetings, the public is invited to address the Board for three minutes regarding items posted or not posted on the agenda. Individuals may only speak once during this section of the agenda. Speakers shall properly identify themselves by stating their name and address for the record. Personnel issues are not to be addressed during open sessions of the Board of Health. The Board President may interrupt, warn, or terminate a person's statement if the statement becomes personally directed, abusive, obscene, or inflammatory.

XI. TIME AND PLACE OF NEXT REGULAR MEETING:

May 18, 2022 – 4:30 p.m. 8th Floor County City Building, Boardroom

XII. ADJOURNMENT

The Title VI Coordinator has made available at this meeting a voluntary Public Involvement Survey to collect demographic data to monitor and demonstrate St. Joseph County's compliance with its non-discrimination obligations under Title VI and Federal Regulation 23CFR 200.9(b)(4), and more importantly, ensure that affected communities and interested persons are provided equal access to public involvement. Compliance is voluntary. However, to demonstrate compliance with the federal regulation, the information requested must be documented when provided. It will not be used for any other purpose, except to show that those who are affected or have an interest in proceedings, or the proposed project have been given an opportunity to provide input throughout the process.