

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 5, 2021 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

ELECTION OF OFFICERS:

The meeting is called to order by Auditor Michael Hamann.
The first order of business is to elect the officers for the calendar year 2021.
Mr. Hamann asked for nomination of President.
Dr. Fleming nominates Andy Kostielney for President.
Motion seconded by Mr. Dieter.
Seeing no other nominations, nominations closed.
Motion passed by a 3-0 vote.
Mr. Kostielney asked for nomination of Vice President.
Mr. Dieter nominated Dr. Fleming as Vice President and Mr. Kostielney seconded.
Motion passed by a 3-0 vote.

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

County Police:
2021 Police vehicles

Dean Chandler, 4141 W Lathrop.
There is one bid from Jordan Ford. We ask that this be accepted for review.

Dr. Fleming moved to accept the above requests and turn them over for further review and study as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

B)

Next on the agenda was to approve Department Appointments for 2020, they are as follows:

DEPARTMENT APPOINTMENTS 2021

NAME	POSITION
Frank J. Agostino	Deputy County Attorney
Peter J. Agostino	Assistant County Attorney
John Antonucci	Emergency Management Director
Jessica Clark	County Engineer
Brian Davidson	Building Engineer
Brandie Ecker	Deputy County Attorney

Kimberly Karkiewicz
Mitch Heppenheimer
Brittany "Bree" Roberts
Charles "Chip" Porter
Jamie C. Woods
William Schalliol

Human Resources Director
Deputy County Attorney
Purchasing Manager
County Highway Engineer
County Attorney
Executive Director of Economic Dev

BOARDS AND COMMISSONS 2021

NAME	Board/Commission
Andy Kostielney, Deborah Fleming, Derek Dieter	Board of Finance
Andy Kostielney	Data Board
Derek Dieter	Drainage Board
Deborah Fleming, Derek Dieter	Housing Consortium
Deborah Fleming	Michiana Area Council of Governments
Derek Dieter	PSAP Executive Board
Derek Dieter	St. Joseph River Basin
Andy Kostielney, Deborah Fleming, Derek Dieter	Solid Waste

Dr. Fleming moved to accept the above list as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.
Mr. Kostielney welcomes Derek Dieter.

C)
**IN THE MATTER OF APPROVING
AREA BOARD OF ZONING APPEALS
BOARD APPOINTMENT**

Dr. Fleming moved to table the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**HEALTH DEPT.
IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT TO HIRE
A DATA ANALYTICS STRATEGIST**

**IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT FOR THE
HEALTH COVID 19 VACCINE**

Amy Ruppé, Finance Manager, offices on the 8th floor.
The first grant is in the amount of \$70,000 there are no matching funds. The second grant will help to sustain operations for the COVID 19 vaccine. The amount is \$125,000. There is no match.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**IN THE MATTER OF APPROVING
A COMCAST CONTRACT**

This is to have internet access at St. Hedwig Memorial Center for the COVID 19 vaccination clinics. The estimated cost is \$1735.00.

Mr. Dieter asks if Comcast was asked to donate this.
Ms. Ruppe states that comcast is not willing to do that.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**HUMAN RESOURCES
IN THE MATTER OF APPROVING
2021 AUXIANT ADMINISTRATIVE
SERVICES ONLY**

Kim Karkiewicz, Human Resource Director, offices on the 7th floor.

Due to the 2021 medical plan change to ACO model with Select Health network it requires adjustments to be made to Administrative Services with Auxiant St Joseph County and third-party administrators. This shows the additional ACO setup and administration. We ask that you accept this proposal.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

**PORTAGE MANOR
IN THE MATTER OF APPROVING
PROVIDER RELIEF FUND, PHASE 3**

This is not a traditional grant it is a distribution of Provider Relief funding. \$45,591.22 has been received and this would be an add on payment to the \$47,612.67, already received in November. There are no matching funds required.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA

Development / Subdivision Requests	
Description	
License and Permit Bond Kline Creek Estates	

Special Events Requests	
Description	

Traffic Regulatory Requests	
Description	

Project Completion Affidavit	
Description	

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, office on the 7th floor.

A)

IN THE MATTER OF APPROVAL
OF UNIFORM CONFLICT OF
INTEREST DISCLOSURE
STATEMENT

This annual statement is in reference to Jessica Clark and Lochmueller Group.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

ADD ON:

IN THE MATTER OF APPROVING
A DECLARATION FOR HIGHWAY
DEPT. TO PICK UP STORM DEBRI

Due to the storm and the damage done we are requesting that the Highway Department pick up the debris when the residents call in and request pick up. The request must be made by January 13, 2021. This is only storm related debris.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

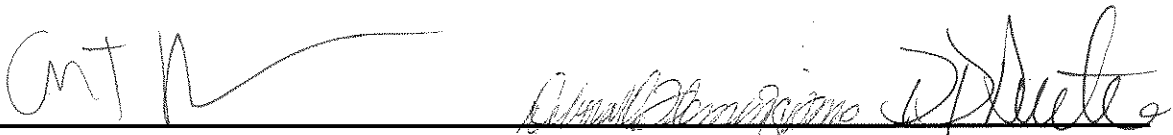
OLD BUSINESS:

None

PUBLIC COMMENTS:

None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Dieter. Meeting recessed by a 3-0 vote.



ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.