

**ST. JOSEPH COUNTY, INDIANA
LOCAL EMERGENCY PLANNING COMMITTEE**

March 13, 2019 MINUTES

CALLED TO ORDER: 8:30 a.m.

MEMBERS PRESENT: John Antonucci, Kalee Foreman, Chris Heck, Elaine Horvath, Greg Hunt, Phil Johnson, Beverly Kingston, Julie Kroger-Tobey, James Lopez, Elizabeth McCue, Char Monges, Todd Roempagel, Mark Rzepnicki, John Szucs, Jenn Tobey

MEMBERS ABSENT: Paul Burrows, John Carlson, Mike Damiano, Matthew Hartz, Justin Stopczynski, Mark Walsh, Robert Yeary

GUESTS: Katrina Gilbank

APPROVAL OF AGENDA

APPROVAL OF MINUTES- Motion to approve by Char Monges with the addition to bullet 2 under new business to state that “we do not currently have an evacuation plan for St. Joseph County, but Jim Lopez will look into establishing.” Second by Todd Roempagel.

FINANCIAL REPORT

- Kalee gave updated financial spreadsheet for the LEPC accounts. No new changes this month.

COMMITTEE REPORTS:

- John Antonucci informed the group of Title VI requirements for all public meetings now. At the top of the agenda under “welcome,” is a statement to be announced at meetings and the LEPC will now have Voluntary Title VI Public Involvement Survey forms available for all attendees at the meeting. Completed forms will be turned into Elaine Horvath for tracking.

SPILL REPORTS: None

OLD BUSINESS:

- Todd Roempagel will be delivering more floor dry to the smaller fire departments starting Friday.
- LEPC members discussed the AAR for the annual Hazmat Drill we did on March 2, 2019. The exercise was planned to be a chlorine leak but when they arrived on scene, the leak was identified as sulfur dioxide. Overall the exercise went well with participation from numerous organizations in St. Joseph County. The After-Action report will be submitted to the State.

NEW BUSINESS:

- New Member- Motion made by Phil Johnson to approve Katrina Gilbank from the South Bend Ethanol plant as a new LEPC board member, second made by Char Monges and approved.
- Jenn Tobey gave some information regarding the Statewide Exercise with IDHS on August 27-30, 2019 that will be a Radiological Incident at the Cook Nuclear Plant. There is talk about doing an evacuation in St. Joseph County to include Notre Dame. The planning team for District II includes Gary Horvath, Mark Walsh and Elizabeth Buchanan. Ted Bombagetti and Stormy Friday will be working with St. Joseph County regarding the evacuation for the exercise.

GOOD OF THE ORDER:

- Beverly Kingston with St. Joseph County GIS did a presentation on mapping for all reported Tier II Facilities who reported. Fields can be changed as needed. Information is password protected but we could have the option to make one password to share between SJC fire departments. EMA can update

and add facilities as annual reporting changes. Bev is also willing to set a time to do a more in-depth presentation on GIS Mapping if enough members are wanting to set up a day and time for that. Send request to Elaine Horvath if interested.

- Julie Kroger-Tobey asked if the LEPC would want to purchase the I AM Responding software for EMA so that when mass notifications are sent out regarding an incident happening that EMA would be on the notification list. John Antonucci declined and said EMA would cover the fees internally.
- Dan Quick from Enbridge will be the guest speaker at our May meeting.
- Upcoming Trainings:
 - March 15, 2019- Verizon Crisis Management Team presentation on First Responder communications
 - June 6-7, 2019 HSEEP Course @ Elkhart EMA
 - June 19-20, 2019 ICS 300 Course @ Elkhart EMA
 - Chris Heck will email Elaine information regarding HERT Training Courses coming up

NEXT REGULAR MEETING: May 8, 2019 @ 8:30am @ SB Central Fire Station

ADJOURN: Motion to adjourn @ 9:40 am made by James Lopez, second by Todd Roempagel