

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on March 15, 2022 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

PRAYER

The minutes of the last meeting were unanimously approved.

OPENING AND READING OF BIDS ON:

Receive letters of interest for DES No 2100024-Preliminary engineering and right of way services for Douglas Road and Bittersweet Road roundabout intersection improvement.

Frank Fotia, offices on the 7th floor.

Jones Petrie Rafinski
South Bend, IN.

Lochmueller Group
South Bend, IN.

VS Engineering
Indianapolis, IN.

DLZ
South Bend, IN.

United Consulting
Indianapolis, IN.

American Structure Point Inc.
South Bend, IN.

Mr. Dieter moved to accept the above request and turn it over to IPG as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Mr. Dieter moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

**B)
EMPLOYEE OF THE MONTH**

Kendra Horseman

C)
BUSINESS OF THE MONTH

Postponed

D)
CITIZEN OF THE MONTH

Couch Ron Hecklinski

E)
IN THE MATTER OF APPROVAL
OF PORTAGE MANOR BOARD
APPOINTMENT

Mr. Dieter nominates Marianne Tucker.
Dr. Fleming asks for other nominations, seeing none nominations are closed.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

F)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

BILL NO. ORDINANCE NO.

30-22 39-22
Salary amendment-Auditor

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

31-22 40-22
Salary amendment-Election Board

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

32-22 41-22
Salary amendment-Health Department

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

33-22 42-22
Salary amendment-Prosecutor

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

34-22 43-22
Salary amendment-Prosecutor

Mr. Dieter moved to accept the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

35-22 44-22

Salary amendment-Prosecutor

Mr. Dieter moved to accept the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

37-22 45-22

Salary amendment-Prosecutor

Mr. Dieter moved to accept the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

29-22 46-22

Monthly transfers and appropriations

Mr. Dieter moved to accept the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

36-22 47-22

Salary amendment-Portage Manor

Mr. Dieter moved to accept the above request as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

01-22 48-22

Public Nuisance Ordinance

02-22 49-22

Abandoned vehicle

03-22 50-22

Weed and rank vegetation

Mr. Dieter moved to accept the above requests as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

HUMAN RESOURCES
IN THE MATTER OF APPROVING
MEDICAL PLAN DESCRIPTION
FOR ACTIVE EMPLOYEES
IN ST JOSEPH COUNTY

Kim Karkiewicz, Human Resource Director, Office, on the 7th floor.

This includes the original plan along with any changes that we had going through the adoption of the new plan of January 1 of 2022.

Mr. Dieter moved to accept the above requests as read and outlined.

Motion seconded by Dr. Fleming.

Motion adopted by a 2-0 vote.

IN THE MATTER OF APPROVING
IN THE MATTER OF APPROVING
MEDICAL PLAN DESCRIPTION
FOR RETIRED EMPLOYEES
IN ST JOSEPH COUNTY

Kim Karkiewicz, Human Resource Director, Office, on the 7th floor.

This includes the original plan along with any changes that we had going through the adoption of the new plan of January 1 of 2022. This is for retirees under the age of 65.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

IN THE MATTER OF APPROVING
IN THE MATTER OF APPROVING
MEDICAL PLAN DESCRIPTION
FOR RETIREE SUPPLEMENTAL PLAN
OF ST JOSEPH COUNTY

Kim Karkiewicz, Human Resource Director, Office, on the 7th floor.

This includes the original plan along with any changes that we had going through the adoption of the new plan of January 1 of 2022. This is for retirees over 65.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

ADULT PROBATION
IN THE MATTER OF APPROVING
TO APPLY FOR A GRANT FROM
THE INDIANA SUPREME COURT
TO BE USED TO ENHANCE THE
ABILITY TO TEST FOR ADDITIONAL
DRUGS OF ABUSE

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

IN THE MATTER OF APPROVING
TO APPLY FOR GRANT FUNDS
OFFERED THRU FAMILY AND
SOCIAL SERVICES ADMINISTRATION
TO BE USED FOR SALARY AND
BENEFITS FOR A LIRAC COORDINATOR

This past year Governor Halcomb signed a law into effect that required us to create a local justice reinvestment advisory council. This grant will help with coordination of these benefits. This grant would cover the cost of this position completely with all benefits. This position would help us with the development of the bylaws, vision statements, gathering the data and developing our plans moving forward to improve the system.

Mr. Dieter moved to accept the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

INFRASTRUCTURE PLANNING AND GROWTH:

Bill Schalliol, Economic Development, offices on the 11th floor.

A)
IN THE MATTER OF APPROVAL
OF PROFESSIONAL SERVICES
AGREEMENT FORM ABONMARCHE
CONSULTANTS FOR THE STATE
ROAD 4 RIGHT OF WAY STUDY

This is for the study of the road right of way on State Road 4. This is from the entrance to Potato Creek State Park east to 931. There is a similar study that has been completed from North Liberty to the front entrance of Potato Creek done by the state. What we are ultimately looking to do is to create a right of way corridor in which we could develop a pedestrian or bike trail system from The Town of New Carlisle or down in North Liberty to Lakeville going to Potato Creek. This work is half of the study area. It is from Potato Creek to Lakeville. The amount is a not to exceed contract of \$9500.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVAL
OF SANITARY SEWER SERVICE
AREA STUDY AND RIGHT OF WAY
CORRIDOR ANALYSIS

We have been working with the City of Mishawaka to examine development potential along the Capital Avenue corridor from Jefferson to the Toll Road looking at boundaries, annexations, etc. to see whose responsibility is what. Some time ago the City of Mishawaka built a lift station for sewer service just east of Capital, just north of Jefferson. That lift station was always proposed to provide service in a sewer study area sewer provision area north all the way up to Capital Avenue. We are asking to actually go through and redefine the corridor, look at development potential, the sewer capacity requirements for that area. Also, to look at the potential to do rail in that corridor to connect the Elkhart and Wester railroad or Pioneer Lines up to the Canadian National lines. This is a not to exceed amount of \$61,150.00.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

C)
IN THE MATTER OF APPROVING
A PROFESSIONAL SERVICE
AGREEMENT FROM ORBIS
ENVIRONMENTAL CONSULTING
FOR PERFORMING A PHASE 1A
ARCHAEOLOGICAL SURVEY

This request is for site 2. That's the properties that we generally describe as the southwest corner of Edison and Larrison Boulevard. The first phase of this was done by an AEP grant. This work exceeds that because it is an additional piece, it's outside the funding that we received from AEP. It's in the amount of \$10,245.00. There is additional field work that may need to be done so we are asking for a not to exceed amount of \$12,000.

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

Frank Fotia, IPG, offices on the 7th floor.
This is a request to advertise on March 18th & 25th, 2022 with a bid opening on April 5, 2022 for the following items D-I.

D)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID

FOR BITUMINOUS PATCHING
MATERIALS

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
FOR FUELS, OILS, LUBRICANTS AND
MISCELLANEOUS MATERIALS

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.
Motion seconded by Mr. Dieter.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
FOR LIQUID BITUMINOUS
MATERIALS

G)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
FOR MISCELLANEOUS AGGREGATES

H)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
FOR DRAINAGE PIPE & STRUCTURES,
GUARDRAIL AND BRIDGE MATERIALS

I)
IN THE MATTER OF APPROVING
BID REQUEST FOR 2022 ST JOSEPH
COUNTY HIGHWAY ANNUAL BID
FOR TRAFFIC PAIN AND SINAGE

Motion made by Mr. Dieter to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above requests as read and outlined.
Motion seconded by Dr. Fleming.
Motion adopted by a 2-0 vote.

OLD BUSINESS:

No action taken.

A)
IN THE MATTER OF APPROVING
RESOLUTION R-3-C-2022:
RESOLUTION OF THE ST JOSEPH
COUNTY BOARD OF COMMISSIONERS

ESTABLISHING THE INTENT TO
AMEND THE INTERLOCAL AGREEMENT
FOR THE ADMINISTRATION OF
SOLID WASTE MANAGEMENT DISTRICT
USER FEES

B)
IN THE MATTER OF APPROVING
A SECOND AMENDMENT TO
INTERLOCAL AGREEMENT OF
THE ADMINISTRATION OF SOLID
WASTE MANAGEMENT DISTRICT
ACCOUNT SERVICES

C)
IN THE MATTER OF APPROVING
RESOLUTION R-4-C-2022:
RESOLUTION OF THE ST JOSEPH
COUNTY BOARD OF COMMISSIONERS
ESTABLISHING THE INTENT OF
SOLID WASTE MANAGEMENT
DISTRICT USER FEES

D)
IN THE MATTER OF APPROVING
EXTENSION TO INTERLOCAL
AGREEMENT FOR THE COLLECTION
OF SOLID WASTE MANAGEMENT
DISTRICT USER FEES

PSAP
IN THE MATTER OF APPROVING
A PROPOSAL FROM PRIORITY
DISPATCH FOR QPR ASSISTANCE
FOR EMERGENCY MEDICAL AND
FIRE DISPATCH

PUBLIC COMMENTS:

Debra Durail, South bend, IN.
Reads a passage.

Dan Caruso, New Carlisle, IN.
Speaks about the solar project meeting that he attended.

Josh Osbourne, Wyatt, IN.
Concerned with the tornado sirens not working in Wyatt.

Cheryl Nix, South Bend, IN.
Congratulates Ron Hecklinski. Asks about the Solid Waste items being tabled since
January.

There being no further business to come before the Board at this time, Dr. Fleming asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 2-0 vote.


ST. JOSEPH COUNTY COMMISSIONERS

*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.