

# ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.  
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON  
BEN HORVATH, REPUBLICAN MEMBER  
RITA L. GLENN, SECRETARY

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March 18, 2022  
St. Joseph County  
Election Board Meeting  
1:00 PM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Ben Horvath, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Dave Smith-Machine Tech  
Debbie Ladyga-Block-Democratic Party  
Susan Baxmeyer-Republican Party Vice-Chair  
Nick Abernathy – RBM  
John Butler – Auditor’s Office  
Cecilia L. Monterrosa – Atty for Rudy Monterrosa  
Jason Torpy – Better Ballot Indiana  
Judy Bradford – League of Women Voters  
Pat Schafer – Citizen  
Michael Misch – Election Board Attorney  
Kim Riskovitch- Republican Member Voters Registration  
Amanda Govaert Konrath – Democratic Member Voters Registration  
Jennifer Bybee – Republican Member Voters Registration  
Cindy Streich – Democratic Absentee Supervisor  
Nancy Lindzy – Republican Absentee Supervisor  
Deborah Fleming – County Commissioner  
Amy Rolfes - Citizen  
Lana Cleary-Deputy Clerk  
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Approval of minutes from 02/18/22. So moved, by Ben Horvath. Seconded by Rita Glenn. Approval of minutes from 03/11/22. So moved, by Ben Horvath. Seconded by Rita Glenn.

Old Business

3. Defective CF-4A4 reports hearing. There were five defective reports. Three reports were filed amended. There are two defective reports that need to be assessed fines. These two exceeded the March 9, 2022, due date. Fines for defective reports start at \$10/per day

with a maximum fine of \$100. Both parties were notified of their defective reports. The Election Clerk sent out notices to both parties on February 25, 2022. She stated that she allowed until March 4, 2022, for each party to receive the notice. This took the due date to March 9, 2022, to receive the amended reports. Three of the five reports were received by that due date, therefore, no fines are owed. Rudy Monterrosa's amended report was filed on March 10, 2022. Attorney Cecilia Monterrosa appears on behalf of Rudy Monterrosa. She states that the board is correct that Mr. Monterrosa did not file his amended report until March 10, 2022. Ms. Monterrosa is requesting that the fine be waived. It was filed within one day of the deadline and Mr. Monterrosa had a death in the family. Deb Fleming appears in front of the board to answer for CFA-4 report that is still not received by the Board. The Board states to Dr. Fleming that the report she filed on 01/14/21 for 2021 had a cash on hand report of \$11,814.94. The report that was filed at the beginning of 2022. The report for 2021 that was filed on 01/14/21 had cash on hand \$11,814. 94. The report that was filed this year 2022, the cash on hand was different. The Board requested that Dr. Fleming go back and review her reports. And need to account for ending to beginning balance. Ben suggested that Dr. Fleming meet with the party and the party can help her figure out her report. The Board will give Dr. Fleming two weeks to have her report reconciled. Motion to waive fees for two defective reports for Rudy Monterrosa and Deb Fleming. So moved, Ben Horvath. Seconded by Rita Glenn. Rita will second the motion if Dr. Fleming submits her amended report by April 1, 2022.

4. Request to have one Sunday early voting back on the schedule for the Primary 2022. Debbie Ladyga Block requests that early voting be open on Sunday May 1, 2022, from 1PM-4PM. Debbie received a request from Gladys Muhammad and Karen White to have one Sunday early voting back on the schedule. The Election Board asks the chairs for the record if they thought we would need the Sunday at the last meeting. All stated that didn't feel a Sunday was necessary. The Democrats are now asking for the Board to reconsider placing the last Sunday before the primary to be open for early voting. The Board states that since the resolution was adopted, there would have to have an amendment. There is a motion made to amend the hours to include the last Sunday before the Primary election. So moved by Rita Glenn. Ben Horvath requests that this issue be tabled until the next election board meeting. Therefore, the original resolution stands currently. Susan Baxmeyer states that Sunday is important day for family and church and why should it be disrupted for those people. She objects to workers having to come in on Sunday to work early voting. She requests it remain closed on Sundays. Debbie Ladyga Block states that the absentee office being open on the last Sunday has been ongoing for many years. And the democratic party and the black community are requesting it remain this way. It was stated by the Board that a resolution does not need to be made for the hours. The two Saturdays are required by law. The issue of Sundays will be tabled until next week's meeting. There is no deadline to post Absentee/Early Voting hours.

#### New Business

5. Discussion regarding poll pads. Rita states she received a phone call from Knowink today regarding the poll pads. The County has 165 Air 1 poll pads in their inventory. The remaining 15 poll pads are Air 2's. The Air 1 poll pads are not able to load a stable version of the QR code that is approved by VSTOP. It will not read the code. Knowink

will be sending 165 loaners and two representatives. These representatives will make sure the units are downloaded properly. The big concern with utilizing these loaners is that the serial numbers will not match the existing serial numbers that are on file with VSTOP. Rita will forward the issue of the loaners to the Indiana Election Board and VSTOP for guidance. County Election Board attorney Michael Misch to be copied. Dave Smith said it makes sense no that when he found iPad errors and he couldn't get answers back from Knowink. Since we use Unisyn to call up the QR code, will not run on the iPad air which is 165 of 180. The other 15 are air 2's, which are fine. Dave believes Unisyn just discovered this issue when Unisyn went to put the QR codes in and there was an encryption problem. Dave Smith will include Rita and Mike Misch in his correspondence with Knowink. The new application is from Knowink and needs to be able to work with Unisyn. Rita was told previously by Knowink that we would be fine with our current inventory of iPads for this election. Additionally, Knowink stated the County should put in their budget to upgrade the iPads for the 2024 elections. The Board is upset and wants to know why we didn't know of this issue until now. Knowink's maintenance fees have been paid for the year. Catherine requests the county seek a partial refund because of the issue with the poll pads for this election. Catherine asks if there are other poll pad vendors. The Board will need to discuss with the election division if this kind of testing was discussed with VSTOP. The Board discusses presenting to the county council a proposal to upgrade the iPads next year instead of 2024. Need to see if loaner units will be used for both the primary and the general elections this year. The board will have a conversation with Knowink with possibly going with the latest iPad which is the Apple Air 4. Discussion whether we could leverage the current issues with the poll pads with Knowink to receive the latest version Air 4's. Mike Misch will meet with Dave Smith to go through Knowink contract. Lana to get them the contract.

6. Resolution for Catherine Fanello and Ben Horvath to be the provisional ballot counters for the primary election 2022. So moved by Ben Horvath. Seconded by Rita Glenn.
7. Training of Absentee Supervisors and Workers. Absentee supervisors stated that to date they have a received ninety-one applications and sent them out and in compliance with the deadline. The Board states that there is a court order with voters with print disabilities. The March 10, 2022, injunction waives the print disabilities. The voter can have assistance with their ballot. The assistance cannot come from their employer or a member of a union. The Absentee office will utilize the March 14, 2022, revision of voter's bill of rights. Next item is the updated PRE-2 envelope. The election board approves this envelope. The old ones cannot be used or grandfathered. Penny requests permission from the board to tape the form on the envelope. She asks if it is required the form be printed on the envelope. The Board states this is a question for IED. Catherine requests that Penny contact IED for correct answer. Next item. Electioneering. The code has been slightly updated. The first signature is reviewed the first day the ballot comes back to the Absentee office. Next issue is by-partisan locks and keys for storage area of returned absentee/early voting ballots. The election board asks the chairs from each party to designate a person to open the door daily during the election. Debbie Ladyga Block suggests the absentee supervisors.

Election Board president reviews with the Absentee Supervisors at this meeting the following updated material. Absentee Ballot Management Before Election Day, Absentee Voting: The Basics and Military and Overseas Voters – December 14, 2021. See material in meeting packet.

8. Training. Dates and times for poll training were discussed. John Butler states more diverse training is needed for poll workers. John's presentation shows how the poll workers would receive training / information followed by a test the poll worker would take. The Election Board (Catherine) will provide the questions for the test. The Board asks for input from the parties and gives a time frame for the parties to submit questions to the Board for the test. Test will have up to 20 questions and participant will have to score at least 70%. There will be a certain number of poll workers come in person on the Saturday and Sunday before the election. One clerk from each party and the Inspectors for each Vote Center will train in person. There are 155 spaces available in the council room. Training will be at 9:30 AM and 12 Noon on the Saturday and 1:00 PM and 3:30 PM on the Sunday. The judges and sheriffs will be trained virtually. Vote Center technicians maybe have an online test, however there will be in person training on the machines. Legal verbiage will be added when taking the test. The Election Board will dock poll workers \$75 from the pay if the poll worker does not show up for training. Motion to dock poll workers \$75 from poll worker pay if they do not show up for training. So moved by Rita Glenn. Seconded by Ben Horvath. The Board requests more computers from IT for training be available.

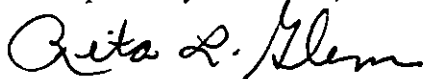
Public Comment

9. Jason Torpy. Ranked Choice Voting. He presents to the Board his desire to bring to St. Joseph County Instant Runoff Ranked Choice Voting (IR-RCV). This option is a rank in order whom you would vote for each office. He believes it will help with voter advocacy. Mr. Torpy is presenting this to the board to give a heads up to the wave of the future. Mr. Torpy knows there needs to be an adoption on a state level. He is here today to ask the Board to support this option. He asks the Board to do some studies and review.
10. Debbie Ladyga Block. Asks if lunch is provided to poll workers. Board is returning to the poll worker bringing their own lunch. There is lunch money provided to each poll worker. Board wishes to continue to provide Central count with lunch.

Next meeting March 25, 2022, at 1 PM.

The Chairman makes a motion to adjourn at 3:46 pm.

Respectfully submitted,



Rita L. Glenn, Secretary  
St. Joseph County Election Board  
rlg/lrc