

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on August 16, 2022 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dr. Fleming and Derek Dieter were present.

**PLEDGE OF ALLEGIANCE**

**PRAYER**

The minutes of the last meeting were unanimously approved.

**OPENING AND READING OF BIDS ON: None**

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)**

IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 3-0 vote.

**B)**

EMPLOYEES OF THE MONTH (2)

Donald Berger & Phil Skodinski

**C)**

BUSINESS OF THE MONTH(June)

**D)**

BUSINESS OF THE MONTH(July)

**E)**

CITIZEN OF THE MONTH(May)

Deanna Gumph

**F)**

CITIZEN OF THE MONTH(July)

**G)**

YOUTH OF THE MONTH(July)

**H)**

KEY TO THE COUNTY PRESENTATION

Anthony Luber

**I)**

IN THE MATTER OF APPROVING  
A PUBLIC HEARING REGARDING  
DISPOSITION OF COUNTY PROPERTY

Mr. Kostielney calls for a motion to open public hearings.

Mr. Dieter so moved.

Motion seconded by Mr. Kostielney.

Motion adopted by a 3-0 vote.

Bill Schalliol, Economic Development Director, offices on the 11<sup>th</sup> floor.  
The next several actions before you today relate to two pieces of property at 56275 Snowberry Road in the New Carlisle area. These properties were acquired for a road construction project. This has since moved directions. We will improve Larrison Drive instead of building a new corridor. The land is currently used for agricultural purposes and will still be used in this manner once it is sold and transferred. The average appraised value is \$141,300.00. The County Council approved a resolution to approve the disposition of this property. We are now seeking to move forward on the disposition of this property as part of a larger transaction.

Public comments is open to the public. Seeing no comments, the public portion is closed.  
Dr. Fleming moved to close the public hearing.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

J)  
IN THE MATTER OF APPROVING  
RESOLUTION R-14-C-2022-  
APPROVAL OF DISPOSAL OF  
COUNTY PROPERTY

Based on the previous action, this resolution would allow for the disposition of this property.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

K)  
IN THE MATTER OF APPROVING  
RESOLUTION R-15-C-2022-  
APPROVAL OF PROPERTY  
PURCHASE AGREEMENT

Based on the previous two actions, this resolution would allow for the purchase of this property.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

L)  
IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
105-22	99-22
Establishing Ducomb Center salaries.	
109-22	100-22
Establishing Health Department salaries.	
107-22	101-22
Monthly transfers and appropriations.	
110-22	102-22
American Rescue Plan transfer for the Health Department.	
111-22	103-22

ARP transfer for Portage Manor.

102-22 104-22  
Amendment to Health Department fee structure.

103-22 106-22  
Initiating parcel divisions by public utilities for area plan.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

M)  
IN THE MATTER OF APPROVING  
APPOINTMENTS TO THE AIRPORT  
AUTHORITY BOARD

Mr. Dieter nominates Andy Kostielney.  
Motion seconded by Dr. Fleming.  
Mr. Kostielney asks if there are any other nominations, seeing none, nominations are closed.  
Motion adopted by a 3-0 vote.

N)  
IN THE MATTER OF APPROVING  
APPOINTMENTS TO ECONOMIC  
DEVELOPMENT COMMISSION

Mr. Kostielney states that the nominations are Becky Bonham, Terry Bush, and Martin Wright.  
Mr. Kostielney asks if there are any other nominations, seeing none, nominations are closed.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

O)  
IN THE MATTER OF APPROVING  
EMPLOYMENT CONTRACT-DEPUTY  
EMA DIRECTOR

This agreement is with the James Lopez and outlines the negotiated factors for employment.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

P)  
IN THE MATTER OF APPROVING  
A LETTER OF AGREEMENT FOR  
PROFESSIONAL SERVICES WITH  
DLZ-FEASABILITY STUDY FOR  
JUVENIAL HOUSING/DETENTION

The county engaged an Auditor to make sure that we are handling things in the best way appropriately with housing juveniles. One of the recommendations was taking a look at new space or modifying space to house certain types of offenders. This agreement is to have DLZ take a look at the best way to handle these situations.

Mr. Kostielney recused himself as he will be working for DLZ within the coming weeks.  
Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.

Motion adopted by a 2-0 vote.

Q)  
IN THE MATTER OF APPROVING  
A REQUEST FOR PROPOSALS-  
ST. JOSEPH COUNTY MOWING  
SERVICES

Frank Fotia, Program Coordinator, offices on the 7<sup>th</sup> floor.  
This is a request to advertise on August 19<sup>th</sup> & 26<sup>th</sup>, 2022 with a proposal submission on  
September 13, 2022.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

ARCHIVES  
IN THE MATTER OF APPROVING  
TO UPDATE ARROW'S PEST  
CONTROL CONTRACT

Katrina Carter, Archives director, South Bend, IN.  
This is to add the new section of the building to the contract.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT  
IN THE MATTER OF APPROVING  
TO APPLY FOR A GRANT THROUGH  
THE NATIONAL ASSOCIATION OF  
COUNTY AND HEALTH OFFICIALS  
TO PARTICIPATE IN THEIR HEALTH  
EQUITY AND OVERDOSE PREVENTION  
MENTORSHIP PROGRAM

Amy Ruppe, Administrator, offices on the 8/9 floors.

We are asking for support to apply for this grant where we can learn from peers, share  
experiences and exchange strategies for integrating health equity into drug overdose  
prevention and response work.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING  
TO APPLY FOR A GRANT THROUGH  
THE CDC TO BECOME A PUBLIC  
HEALTH ASSOCIATE PROGRAM  
HOST SITE

This would be for an intern who would join us for two years beginning in October. They  
would be a 100% funded by the CDC as this grant does not have an amount with it. They  
would be assigning an intern to us.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

**INFRASTRUCTURE PLANNING AND GROWTH:**

**CONSENT AGENDA**

<b>Development / Subdivision Requests</b>
<b>Description</b>
a) Irrevocable Letter of Credit – Inverness Woods Subdivision b) Subdivision Bond – Mayflower Estates at Lightner Farms

<b>Special Events Requests</b>
<b>Description</b>
a) Saint Pius X Catholic Church Sixth Annual Flyin Lion 5K

<b>Traffic Regulatory Requests</b>
<b>Description</b>

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

Bill Schalliol, Economic Development, offices on the 11<sup>th</sup> floor.

A)  
IN THE MATTER OF APPROVAL  
OF SOUTH BEND REGIONAL  
CHAMBER ECONOMIC DEVELOPMENT  
SERVICE AGREEMENT

Motion made by Mr. Dieter to table the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-1 vote.

B)  
IN THE MATTER OF APPROVAL  
BENDIX WOODS COUNTY PARK-  
TECHNOLOGY UPGRADE

This proposal is with New Era Technologies to provide upgraded audio/visual technology in the West Wing Room of the Nature Center at Bendix Woods. The proposed amount for this is \$8585.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

Michael Meeks, Highway Engineer, offices on the 7<sup>th</sup> floor.

C)  
IN THE MATTER OF APPROVAL  
OF A QUOTE AWARD-DISPOSAL  
OF BRUSH PILES AT HIGHWAY  
GARAGES

It is recommended that this be awarded to Kachur Tree Services LLC in the amount of \$46500.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

D)  
IN THE MATTER OF APPROVAL  
OF GRANT OF PERMANENT  
EASEMENT FOR AN ELECTRIC  
TRANSMISSION LINE AT  
54007 TERRACE LANE, SOUTH  
BEND (EASEMANT #69)

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

E)  
IN THE MATTER OF APPROVAL  
OF GRANT OF PERMANENT  
EASEMENT FOR AN ELECTRIC  
TRANSMISSION LINE AT  
54007 TERRACE LANE, SOUTH  
BEND (EASEMANT #71)

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

F)  
IN THE MATTER OF APPROVAL  
OF GRANT OF PERMANENT  
EASEMENT FOR AN ELECTRIC  
TRANSMISSION LINE AT  
54007 MAPLE LANE, SOUTH  
BEND (EASEMANT #67)

This is necessary due to the Douglas Road widening project. I & M offers \$1000.00 as compensation for the permanent easement for the above three items.

Motion made by Dr. Fleming to accept the recommendation of the Department of Infrastructure Planning and Growth in reference to the above request as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

IN THE MATTER OF APPROVING  
AN ENERGY EFFICIENT DEDUCTION  
FORM-COUNTY JAIL

Motion made by Dr. Fleming to untable the above item.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

Joe Zwierzynski, South Bend, IN.

The energy efficient act, congress passed for both a deduction and there is another one that is an r&d, it's a tax credit. These were established back in about 2005 and in the 90s' for design and construction of energy efficient buildings. Just recently we have been

approached by our consultant who does our taxes in the last couple of years and since federal, state and local governments don't pay federal taxes there are tax credits and deductions that are a possibility for projects that we do. We recently did the jail project with CARES act money. It had LED lighting, temperature controls efficiencies and the way this works is that we need to get permission from the government agency that we work for. That a more detailed study does go into effect where this tax consultant sends out professional engineers, looks at the drawings, walks the site and then comes up with the actual credit that could be applied to DLZ's taxes if the government agency does allow that to happen.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Dieter.

Motion adopted by a 2-0 vote.

Mr. Kostielney will abstain from this vote.

**PUBLIC COMMENTS:**

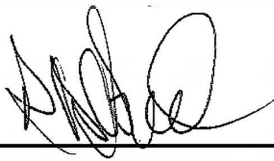

Debra Durall, South Bend, IN.

Talks about the environment.

Mary Countryman, New Carlisle, IN.

Talks about the County land purchases and transfers.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Dieter. Meeting recessed by a 3-0 vote.

  
ST. JOSEPH COUNTY COMMISSIONERS

\*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.