

Transportation Emergency Support Function

Primary Coordinating Agency: South Bend Transpo

Support Agencies:

- ❑ South Bend Community Schools
- ❑ Penn Harris Madison Schools
- ❑ St. Joseph County American Red Cross Chapter
- ❑ St. Joseph County Emergency Management Agency
- ❑ St. Joseph County Highway Department
- ❑ South Bend Street Department
- ❑ Mishawaka Street Department
- ❑ St. Joseph County Health Department
- ❑ St. Joseph County Coroner
- ❑ Area Ambulance Services
 - South Bend Emergency Medical Services
 - Mishawaka Emergency Medical Services
 - Memorial Air Angels

Mitigation

√	Mitigation Task	Resource
1	Identify critical transportation facilities and fueling sites that are vulnerable to a terrorist attack, evaluate that vulnerability, and determine what mitigative actions could be taken to prevent or reduce that vulnerability.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
2	Identify Transportation Emergency Support Function leads/supervisors and their shift change and staffing procedures for the St. Joseph County Emergency Operations Center activation and field operations.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
3	Identify sources of hazard-specific needs, resources, and equipment.	St. Joseph County Highway and City Street Departments
4	Identify requirements for Emergency Support Function-specific standard operating procedures, plans, and checklists for lead and support agencies.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
5	Identify roles and responsibilities of support agencies.	South Bend Transpo & St. Joseph County Highway Department
	Considerations for conventional attack:	
6	Identify training and exercise programs for Transportation Emergency Support Function personnel on transportation and evacuation issues resulting from a bomb threat, locating a device, or the detonation of a device.	South Bend Police Department Bomb Squad & St. Joseph County Police Bomb Squad
	For chemical attack:	
7	Identify personnel needing awareness training on chemical attack using explosives as dispersal method.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, South Bend Fire Department Hazardous Materials Team, & Jurisdictional Law Enforcement

√	Mitigation Task	Resource
8	Identify needed decontamination resources for vehicles and equipment.	St. Joseph County Emergency Management Agency & Resource Support & Hazardous Materials Emergency Support Functions
9	Identify and develop plan for medical protective measures for emergency responders and their immediate families.	All Support Agencies, St. Joseph County Health Department, & Acute Care Facilities
10	Identify transport resources suitable for this type of event.	St. Joseph County Emergency Management Agency, South Bend Fire Department Hazardous Materials Team, & Resource Support Emergency Support Function
	For biological attack:	
11	Develop appropriate medical protective procedures for emergency responders and their immediate families.	All Support Agencies, St. Joseph County Health Department, & Acute Care Facilities
12	Identify transport resources suitable for this type of event.	St. Joseph County Emergency Management Agency, St. Joseph County Health Department, & Emergency Medical Services Agencies
13	Identify additional transport resources for the deceased.	St. Joseph County Emergency Management Agency, St. Joseph County Health Department, St. Joseph County Coroner, & Resource Support Emergency Support Function

Preparedness

√	Preparedness Task	Resource
1	Develop and maintain standard operating procedures/guidelines, other plans, and procedures necessary for the Transportation Emergency Support Function and its support agencies to operate efficiently.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments

√	Preparedness Task	Resource
2	Develop and conduct training and exercise programs for Transportation Emergency Support Function personnel.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & St. Joseph County Emergency Management Agency
3	Develop and maintain a roster of Transportation Emergency Support Function manpower list with leads/supervisors, shift change/staffing procedures, including emergency contact information such as address, phone, cell, facsimile numbers, and email, delineating specialized skills and certifications of personnel.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & St. Joseph County Emergency Management Agency
4	Maintain and update personnel and equipment certifications.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
5	Obtain detailed maps of County jurisdictions.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, County Geographic Information System, & Area Plan Commission
6	Identify and secure agreements for transport of exotic and research animals.	South Bend Animal Control, Potawatomi Zoo, & St. Joseph County Humane Society
7	Ensure that copies of all necessary Transportation Emergency Support Function emergency manuals, plans, procedures, and other reference materials are located at the Transportation Emergency Support Function station in the St. Joseph County Emergency Operations Center.	St. Joseph County Emergency Management Agency
8	Develop and maintain lists of sources of hazard-specific resources and equipment.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, St. Joseph County Emergency Management Agency, & Resource Support Emergency Support Function

√	Preparedness Task	Resource
9	Execute mutual aid agreements and memoranda of understanding with support agencies, ancillary or contract support services, and resources.	St. Joseph County Highway Department, St. Joseph County Emergency Management Agency, & Resource Support Emergency Support Function
10	Provide guidance on State and Federal regulations regarding transportation issues.	St. Joseph County Highway Department
11	Provide assistance to support agencies to ensure development of procedures and checklists.	St. Joseph County Emergency Management Agency
12	Ensure that agency representatives can access their respective agencies' information networks, if available, while in the St. Joseph County Emergency Operations Center or in the field.	St. Joseph County Highway Department, Jurisdictional Communications Departments, & St. Joseph County Emergency Management Agency
	Considerations for conventional attack:	
13	Develop and conduct training and exercise programs for Transportation Emergency Support Function personnel on transportation and evacuation issues resulting from a bomb threat, locating of a device, or the detonation of a device.	St. Joseph County Emergency Management Agency & Jurisdictional Law Enforcement Agencies
14	Develop and maintain a list of resources for transportation.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, St. Joseph County Emergency Management Agency, & Resource Support Emergency Support Function
	For chemical attack:	
15	Plan for supporting the transportation and evacuation of contaminated injured victims from incident site(s) to hospitals as needed.	Local School Corporation, Public Transportation Departments, South Bend Fire Department Hazardous Materials Team, & Jurisdictional Emergency Medical Departments

√	Preparedness Task	Resource
16	Plan for decontamination of exposed or contaminated transport vehicles as needed.	Local School Corporation, Public Transportation Departments, & South Bend Fire Department Hazardous Materials Team
17	Develop and maintain lists of additional decontamination resources for vehicles and equipment.	Local School Corporation, Public Transportation Departments, South Bend Fire Department Hazardous Materials Team, & Resource Support Emergency Support Function
18	Develop additional transport resource lists.	St. Joseph County Emergency Management Agency & Resource Support Emergency Support Function
	For biological attack:	
19	Implement appropriate medical protective procedures for emergency responders and their immediate families.	All Support Agencies, St. Joseph County Health Department, & Acute Care Facilities
20	Develop and maintain additional transport resource lists.	St. Joseph County Emergency Management Agency & Resource Support Emergency Support Function
21	Develop and maintain list of additional transport resources for the deceased.	St. Joseph County Emergency Management Agency, St. Joseph County Coroner, & Resource Support Emergency Support Function
22	Coordinate with the Resource Support and Health and Medical Emergency Support Functions to develop procedures for providing security for medications, vaccines, and other disease prevention measures as they are transported into affected areas.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, St. Joseph County Emergency Management Agency, Jurisdictional Law Enforcement Agencies, & St. Joseph County Health Department

√	Preparedness Task	Resource
23	Identify potential primary and secondary transport routes for supplies coming into affected and quarantined areas.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, St. Joseph County Emergency Management Agency, Jurisdictional Law Enforcement Agencies, Engineering, & Area Plan Commission

Response

√	Response Task	Resource
1	Make notifications as required by standard operating procedures, using call down lists, including all support agencies.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
2	Obtain status report on County activities, once in the Emergency Operations Center.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
3	Collect information concerning Transportation Emergency Support Function field activities.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
4	Assist in the development of an incident action plan.	St. Joseph County Emergency Management Agency & Information and Planning Emergency Support Function
5	Provide technical assistance as requested.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & Jurisdictional Public Works Departments

√	Response Task	Resource
6	Support other Emergency Support Functions as needed.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
7	Provide situation reports of Transportation Emergency Support Function activities to the Emergency Operations Center supervisor when requested.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
8	Attend meetings for periodic situation updates.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
9	Document incoming and outgoing notifications, and maintain record of actions taken.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
10	If Joint Information Center is activated, send Emergency Support Function representative to that location, as needed.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
11	Coordinate with the Law Enforcement and Public Works Emergency Support Functions to provide assistance in placing barricades, controlling traffic, etc., as needed.	St. Joseph County Highway and City Street Departments & Jurisdictional Public Works Departments
12	Coordinate with the Law Enforcement and Evacuation Emergency Support Functions in assisting with building evacuations, as needed.	Local School Corporation & Public Transportation Departments
13	Critical incident stress and mental health services will be provided to responders, volunteers, Emergency Operations Center staff, and other support staff during and after an incident as needed or requested.	Indiana Northern Critical Incident Stress Management & Contracted Employee Assistance Programs
14	Coordinate the acquisition and allocation of helicopters to assist in searches, overhead incident site inspection, and medical evacuation/transportation needs.	Law Enforcement Emergency Support Function & Memorial Air Angels

√	Response Task	Resource
15	Coordinate with local jurisdictions for the acquisition of transportation resources, materials, and supplies as needed.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & Resource Support Emergency Support Function
16	Coordinate with local jurisdictions for the acquisition of transportation resources as needed in the event of the evacuation of jails.	Local School Corporation, Public Transportation Departments, & Jurisdictional Law Enforcement Agencies
17	Provide transportation assistance for the evacuation of special needs population throughout the County, as needed.	Local School Corporation, Public Transportation Departments, Jurisdictional Emergency Medical Agencies, & Memorial Air Angels
18	Provide public information officer support to St. Joseph County Emergency Management Agency and Emergency Operations Center.	St. Joseph County Highway and City Street Departments, Local School Corporation, & Public Transportation Departments
19	Request State and Federal assistance/resources as needed.	St. Joseph County Emergency Management Agency, Information and Planning & Resource Support Emergency Support Functions
	Considerations for conventional attack:	
20	Refer to Bomb Procedures.	Jurisdictional Law Enforcement Agencies
21	Request additional resources for transport of victims as needed.	St. Joseph County Emergency Operations Center, Resource Support Emergency Support Function, & Jurisdictional Emergency Medical Departments
22	Transport large numbers of deceased victims.	Resource Support Emergency Support Function & St. Joseph County Coroner

√	Response Task	Resource
	For biological attack:	
23	Plan and map transport routes for supplies coming into affected and quarantined areas.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, St. Joseph County Emergency Management Agency, Jurisdictional Law Enforcement Agencies, & Area Plan Commission
24	Coordinate and prioritize requests for additional transport resources for the deceased.	St. Joseph County Coroner, St. Joseph County Health Department, & Jurisdictional Emergency Medical Departments
25	Coordinate with the Law Enforcement Emergency Support Function to provide security for supplies, medications, vaccines, and other disease prevention measures as they are transported into affected areas.	St. Joseph County Health Department, Jurisdictional Law Enforcement, St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & Resource Support Emergency Support Function

Recovery

√	Recovery Task	Resource
1	Coordinate with the Law Enforcement Emergency Support Function to assist local authorities in establishing checkpoints for re-entry to evacuated areas.	Local School Corporation, Transportation Departments, & Public Information Emergency Support Function

√	Recovery Task	Resource
2	Collect and inventory all equipment used during the incident.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & Resource Support Emergency Support Function
3	Provide guidance on State and Federal transportation regulations.	St. Joseph County Highway and City Street Departments
4	Coordinate with the Resource Support Emergency Support Function on resource accountability.	All Support Agencies
5	Ensure that all staffs are properly debriefed, to include mental health debriefings if appropriate.	All Support Agencies, Indiana Northern Critical Incident Stress Management, & Contract Employee Assistance Programs
6	Prepare appropriate After-Action Reports.	All Support Agencies
	Considerations for conventional attack:	
7	Coordinate with the Law Enforcement Emergency Support Function to determine if response vehicles, their contents, or other equipment will be considered evidence, and therefore must be processed.	St. Joseph County Highway and City Street Departments, Local School Corporation, Public Transportation Departments, & Resource Support Emergency Support Function
	For chemical attack:	
8	Ensure Transportation Emergency Support Function personnel and equipment have been decontaminated, when applicable.	South Bend Fire Department Hazardous Materials Team & All Support Agencies
9	Coordinate with the Public Information Emergency Support Function to determine the public information strategy for assuring public that transportation resources are safe for use.	Local School Corporation & Public Transportation Departments
	For biological attack:	

√	Recovery Task	Resource
10	Ensure Transportation Emergency Support Function personnel and equipment have been decontaminated, when applicable.	South Bend Fire Department Hazardous Materials Team & All Support Agencies
11	Coordinate with the Public Information Emergency Support Function to determine public information strategy for assuring the public that transportation resources are safe for use.	Local School Corporation & Public Transportation Departments