

DRCB INFORMATION
8th Floor, County-City Building
227 W. Jefferson Blvd., South Bend, IN 46601
(574) 235-9662 - Telephone (574) 235-5029 - Fax

The DRCB provides screening assessments, case management services, mediation, and evaluations to the St. Joseph County Courts in matters related to custody and/or visitation for children. When you are referred to the DRCB, both you and DRCB are Court ordered to comply with the Court's instructions. The DRCB makes recommendations, and the Court makes the final decision.

Proof of Household Income or Public Assistance Required

Some services are charged a fee on a sliding scale based on income. You must provide proof of income (recent paystubs, W-2, tax form) or proof of public assistance (food stamps, Hoosier Healthwise, public housing). Bring your proof to your first appointment.

If someone in your household financially supports you, you must provide their proof of income or public assistance.

Responsibilities of Parents

Promptly arrange appointments, be on time, and if you must cancel an appointment, please call as soon as possible. If you cancel with less than a day's notice, you will be charged a fee (\$10 for an office visit, \$25 for a home visit).

If you need a letter to your employer confirming the time and date of your appointment, please notify your specialist at the time of your appointment.

Please do ***not*** bring children to the DRCB office unless they are scheduled to be interviewed. We do ***not*** have child care facilities and children will ***not*** be allowed in your interview.

While adult/marital issues are very important to parents, those issues should be addressed in counseling and not during a DRCB interview.

Non-Confidentiality

Allegations made about the other parent may be investigated, including asking the other parent directly about the allegations you have made. The Court will receive a summary of the allegations.

Information obtained from professional sources requires a waiver of confidentiality or a Court order. This information will be summarized in the DRCB report and is available to attorneys or unrepresented parties for review by Court order.

Allegations of substance abuse may result in a request to participate in a urine drug screen and/or a substance abuse assessment at your expense unless the Court has ordered otherwise.

Parking

The bottom two floors of the two City Parking Garages (Main & Colfax), (Wayne & St. Joseph) have two hours of free parking. If cost is an issue, please tell your specialist to ensure your interview ends within the allotted time. Do not park in a private lot as your car will be towed.