



Voter Registration
COUNTY-CITY BUILDING
227 WEST JEFFERSON BLVD
SOUTH BEND, INDIANA 46601
PHONE: 574-235-9521

Central Count Clerk

Democrat/Republican in bipartisan teams

As a Vote Center county, all Absentee ballots are tabulated centrally on Election Day. Working together, bipartisan teams of two work alongside Deputy Clerks in the Count Room at the County-City Building in South Bend in the presence of the County Election Board to process all ballots received by mail, In-Person or otherwise not cast on Election Day in a Vote Center. Signatures are verified between applications and ballot envelopes before envelopes are opened, careful to maintain ballot secrecy. Record is kept of precincts as they are completed (with all Absentee ballots tabulated) and teams transport results.

Arrival time is 6:30 AM on Election Day and training, including any updated instructions for the current election, is provided. Counting may be completed before the closing of the polls at 6 PM or it may continue after, **you must remain through completion of the count election duties.**

This is a paid position with lunch provided.